



COMBINED BOOK SERVICES

Units I/K, Paddock Wood Distribution Centre

Paddock Wood, Tonbridge, Kent TN12 6UU

Tel: (44) 01892 837171

Fax: (44) 01892 837272

Email: orders@combook.co.uk

Email: accounts@combook.co.uk

APPLICATION FOR CREDIT ACCOUNT

(30 DAYS ACCOUNT)

VAT No.: _____

Name & Address for Statements

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.....

Email address for statements:

Contact: _____
Tel.No: _____
Fax. No: _____
Email: _____

Trade Ref: (1) A/C No.

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Contact: _____
Tel.No: _____
Fax. No: _____

Delivery Name & Address (if different)

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Contact: _____
Tel.No: _____
Fax. No: _____
Email: _____

Trade Ref : (2) A/C No.

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Contact: _____
Tel.No: _____
Fax. No: _____

NB: Please read the following terms of payment clause and sign to confirm your acceptance of these conditions.

TERMS OF TRADING (30 Days Account)

- (1) No unauthorised returns will be accepted for credit. No claims will be considered unless advised within 14 days from the receipt of goods. Any claims for non-receipt of a consignment should be made upon receipt of the monthly statement.
- (2) Unless otherwise agreed by the Company in writing, payment shall be due on or before the last day of the month, following the month in which the goods or services were invoiced.
- (3) Payment should be made against the monthly statement of account listing all unpaid invoices. Please use the remittance advice provided when making payment.
- (4) Interest at 15% (variable) will be added to all overdue accounts calculated from original invoice due date.
- (5) Any additional costs incurred by the company in obtaining settlement will be chargeable to the customer.

The above terms should be strictly observed to avoid disruption to supplies or possible withdrawal of the credit facility.

Authorised Signature:

Name:

Position in Company:

Date :